



FLORIDA HOUSE
On Capitol Hill

Trustee Responsibilities

Governance

1. Attend Two Trustee Meetings each year to advise and support the Board of Directors in its role as the governing body, creating and sustaining the rules and policies of the organization. The Trustees meet in Florida and in Washington, DC, with one meeting in the Spring and the other in the Fall. The dates are set when the year's Congressional Calendar is finalized.
2. Support the mission of Florida House and assist in the short-and long-term strategic plan set forth by the Board of Directors to ensure successful operations and resources.
3. Provide financial oversight by reviewing the annual budget and audit, and ensuring that proper financial controls are in place for Florida House operations.
4. Serve on a standing Committee or Task Force.
5. Serve as an ambassador for Florida House within one's own community.

Financial

6. Make a minimum yearly financial commitment the amount of which is set by the Board of Directors. Current, it is \$2,500 for Trustees and \$500 for Trustees Under 40. This pledge is due in the first quarter of the year, January – March.
7. Engage with other trustees in your Chapter (specific geographical area) for fundraising purposes and participate in donor cultivation and development. As Florida House is solely supported by private contributions, fundraising is a primary Trustee function. Each region raises a net of \$15,000 each year to support the operations and programs of Florida House.

Acknowledgement of Trustee Responsibilities:

Signed: _____ Date: _____